May 19, 2009

To: Community Organizations

From: Peace in the Northeast March Committee

Re: Participation in the Peace in the Northeast March

Event date: Saturday, June 13, 2009, 10:00 AM March, 11:30-5:00PM Exhibits

Dear service provider:

We are delighted to provide you with the attached exhibitor agreement and hope that you will participate in this year’s Peace in the Northeast March. The Peace in the Northeast March brings young and old together in the spirit of community. The march is a sign of unity that rekindles a spirit of harmony and peace within our neighborhoods.

Please review the attached agreement and let us know that you will join with us to provide community resources to bring healing and love to our neighborhoods.

We must hear from you by May 29th to reserve your exhibit space. Please contact any of our committee members to have your questions answered. (see contact information below)

For those marching you may set up your exhibitor space beginning at 8:30AM. The March will begin at 10:00AM at Sycamore Grove Park (4702 N. Figueroa St.) with a greeting and remarks. Movement through the streets, via police escort, will commence by 10:30AM.

The exhibitor area will be at the end of the march at El Rio de Los Angeles State park. The address is 1900 San Fernando Road.

All confirmed exhibitors will receive a map of the grounds, final instructions and a confirming letter, with emergency and information phone numbers, prior to the event.

Peace March Contacts:

Heinrich Keifer 323-385-4935 Email: HKeifer101@sbcglobal.net
Ben Castro 323-258-7878 Email Ben castrovoer@yahoo.com
Dr. Stan Moore 323-256-1024 Email: revrmoore@sbcglobal.net
Randy Carrillo 323-470-9383 Email: Pazran@yahoo.com
Maggie Godoy 323-255-2341 Email: sispuede75@hotmail.com

Mailing address: 5669 York Blvd. - Los Angeles, CA. 90042 hkeifer101@sbcglobal.net

All forms available at KiwanisGHP.org, click on download tab
Exhibitor Agreement

We agree to have our exhibit in place by 11:30am, Saturday, June 13th, and to maintain it until 5 pm. Exhibitor move-in opens at 8:30am. (For those marching, you may set up your exhibit display beginning at 8:30AM. The March will begin at 10:00AM with a greeting and remarks. Movement through the streets via police escort will commence by 10:30AM.) According to Fire Marshall regulations, all display vehicles must be set up 11:15AM and cannot be moved until 5:30PM.

We agree to furnish the materials needed for our exhibit. Peace in the Northeast March Committee will furnish a 10’ x 10’ space, two chairs, one table, an identification sign, a listing in the official event program and a Web link on the KiwanisGHP.org Web site for 60 days. We assume responsibility for the personnel who represent our company and will guarantee expenses incurred by them as our representatives. To ensure the availability of exhibitor space and timely receipt of informational materials, set-up instructions and program listings, participant agreement applications must be received by May 29, 2009.

We understand a limited number of exhibitor spaces are available. Location assignments will be at the sole discretion of Committee management and exhibitor spaces will be assigned on a first-come, first-served basis. We also understand a written cancellation notice must be sent to Heinrich Keifer, postmarked by June 5, 2009, to avoid loss of priority exhibitor spacing for future events.

Liability and Insurance: We agree that Peace in the Northeast March Committee shall not be liable for theft or damages to any property or equipment whatsoever brought into the Peace in the Northeast March exhibitor area by our organization/ company, claimed to result from the alleged negligence, act or omission of Peace in the Northeast March Committee, or because of the condition of the premises, or because of any casualty whatsoever. We understand that exhibitors who desire to carry insurance on their exhibits must do so at their own expense. We agree to observe and comply strictly with the rules and regulations set forth in this agreement and with such other reasonable rules and regulations as management may, in its judgment, deem necessary for the proper conduct, safety or care of the exhibition area. In the event that we breach any portion of this agreement, Peace in the Northeast March Committee shall have the right to immediately terminate this agreement and any amounts paid or on deposit for our exhibition space shall be forfeited.

___________________________ ___________________
Signature and Title of Applicant Company/organization name

_____________________
Printed name Date

(Please complete reverse side)
Sponsorship

[ ] Rental fees .................... $1,000
[ ] Permits.......................... $ 600
[ ] Security ........................ $ 500
[ ] Main stage ....................... $ 400
[ ] Marketing ........................ $ 150
[ ] March drinking water .......... $ 125
[ ] General support ................ $ 100

Recognition signs provided on site

Poster Advertising

Text size in proportion to amount of sponsorship paid

[ ] .................................. $500
[ ] .................................. $400
[ ] .................................. $300
[ ] .................................. $200
[ ] .................................. $100
[ ] .................................. $ 50

Posters to be displayed at event only

Contact information

Company/Organization
(as it will appear in the program)
Contact person
Street address
City __________________________ State __________ Postal code ___________
Phone __________ Fax __________ E-mail* __________________________

Please return completed form and checks payable to:

Peace in the Northeast March
c/o Heinrich Keifer
5669 York Blvd.
Los Angeles, Ca. 90042

Email: HKeifer101@sbcglobal.net  •  Fax: 609-228-2046  •  323-385-4935

For more information refer to exhibitor agreement